



Terms & Conditions for booking the Vault

1. Sevendials Restaurant's Private Room is available for up to 20 people for:
Lunch: Monday to Saturday: 12.00 - 2.30 & Sunday 12.30 to 5.00
Dinner: Monday to Saturday 7.00 to 10.30 & Sunday Closed
Day meetings Monday to Saturday 9.00 to 6.00
2. Minimum numbers & charges for breakfast, lunch, dinner & cocktail parties:
Breakfast: Minimum spend: £200
Lunch: Minimum spend: Sunday – Thursday: £300, Friday & Saturday: £400
Dinner: Minimum Spend: Sunday - Thursday: £500, Friday & Saturday: £700
3. Day Meetings in The Vault: No minimum spend if lunch is booked in the restaurant (or a working lunch in the Vault). If lunch is not required, The Vault can be hired out for the morning (9:30am – midday) or afternoon (2pm – 5:30pm) for £60.00 per half day (includes tea, coffee, water and juice).
4. Final numbers are required at least 2 working days in advance and this is the number that will be charged to the final bill. Please note that any last minute cancellations made within the 2 working days will be charged a £10 per person deposit.
5. Final menu choice plus any special diets should be advised at least 2 working days in advance.
6. A deposit of £10 per person is required for all lunch & dinner bookings. This will be refunded if the booking is cancelled within 21 days of the date of the reservation. If a deposit is not received within 14 days of the date of the event, the booking will be cancelled.
7. Flowers, cakes, etc., can be provided for the enjoyment of those parties using the private dining room. Please notify the restaurant manager 1 week prior to the event. The cost will be added to the final account.
8. Sevendials Restaurant reserves the right to charge for any damages sustained to Sevendials Restaurant's property during occupation of the Private Room.



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9. Occasionally, certain dishes & wines become unavailable at short notice due to difficulties of supply. In this event, we will contact you immediately to propose an alternative for your consideration. We will endeavour to offer everything on the Wine & Drinks list on the night, but cannot always guarantee availability.
10. Should you wish to use your own supply of wines & Champagnes a corkage charge will apply of £10 for wine, £15 for non-vintage Champagne. These apply to standard size bottles, other charges upon request.
11. 17.5% VAT is included in all prices. 12% discretionary service charge will be added to your final bill.
12. Monday – Saturday - last orders for alcohol: 12 midnight, All alcohol to be cleared by 12.30 pm
Sunday – last orders for alcohol: 11pm, All alcohol to be cleared by 11.30pm



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Please sign and return in order to confirm reservation, along with a deposit of £10 per person (£20 during December). Cheques to be made payable to Sevendials Restaurant.

I note these terms and conditions and agree to them.

COMPANY/BOOKING NAME: _____

ADDRESS: _____

DATE OF EVENT: _____

NAME (capitals): _____

SIGNED: _____

DATE SIGNED: _____

EMAIL ADDRESS: _____

TEL NO: _____

**Please return signed copy by hand or by post to: The Restaurant Manager,
Sevendials Restaurant, 1 Buckingham Place, Seven Dials, Brighton BN1 3TD**